



ODISHA STATE HOUSING BOARD

SACHIVALAYA MARG, BHUBANESWAR - 751

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SHORT QUOTATION CALL NOTICE

Sealed Quotations are invited from the reputed, registered Printing Firms/Agencies having valid TIN, VAT, PAN and Service Tax Registration number for supply of Brochures(multi coloured) with application forms and envelopes in respect of up-coming Housing/Apartment Projects of OSHB during 2016-2017 and 2017-2018. The detailed specifications are as under.

01. Multi-Coloured Brochure of A4 size, with outer page of 300 GSM, inner page of 220 GSM, envelope and application form of 100 GSM.
02. The cover page of Brochure will be with mat lamination. The Brochure shall contain 12 pages excluding application form, acknowledgement form and envelope.
03. Rate will be inclusive of all taxes, except service tax which will be mentioned separately in the bill and delivery at OSHB Head Office.
04. The Quotationers will be responsible for imposing the building plan, layout plan and location map in the Brochure.
05. The Quotationers have to submit samples of Brochure with design.
06. The design of the Brochure will also be a factor in finalising the Agency for printing of Brochure.

The per copy rates should be quoted inclusive all taxes except Service Tax which will be mentioned separately in the bill , for printing of less than 500 copies/ 500 to 999 copies/1000 to 1499 copies/1500 to 1999 copies/2000 and more in single order. The Quotationers have also to quote their rate for repeat print orders of less than 500 copies or more (as may be required by OSHB). EMD of Rs.10,000/- (Rupees ten thousand) only in shape of Demand Draft/Pay Order/Banker's Cheque drawn on any Nationalised Bank in favour of "Orissa Housing Board Fund" payable at Bhubaneswar, will have to be furnished along with quotations. The quotations along with relevant documents should reach the office of the Chief Accounts Officer, OSHB on or before dt. 09.06.2016 by 3.00 PM. The quotations shall be opened by the Chief Accounts Officer in the Conference Hall of OSHB at 4.00 PM on the same day in the presence of the Quotationers or their authorised representatives. For further details, please contact Scheme Officer on any working day during office hours. For detailed terms and conditions, please visit at www.oshb.org.

Secretary