



# ODISHA STATE HOUSING BOARD

SACHIVALAYA MARG, BHUBANESWAR - 751 001

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Visit us at : [www.oshb.org](http://www.oshb.org)

No. 11623 /OSHB  
VS-08/2022

Dt. 24 NOV 2022

## Quotation / Tender Call Notice

Sealed quotations/tender having valid GST registration certificate are invited in prescribed format (given in **Annexure-III**) from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing following BS-VI compliant Vehicle as detailed bellow for official use of Odisha State Housing Board on monthly rent basis for a period of one year.

The hire of the vehicle should confirm to terms and conditions (given in **Annexure-II**) to this notice.

Sl. No.	Type of Vehicle	No. of Vehicles	Maximum hire Charges per month excluding Taxes & POL (in Rs.)	Mileage per litre (in Km.)
1	Honda City of ZX CVT/VX CVT (Petrol)	01	30,000/-	12

The Bidders are required to submit sealed bids along with required E.M.D., ID proof, PAN card & other documents during office hours on or before dt.05.12.2022, 03.00 P.M. The Bids will be opened in the Conference Hall (3<sup>rd</sup> Floor) of OSHB, Bhubaneswar on dt.05.12.2022 at 04.30 PM.

For detail bid conditions and other relevant information, please visit our official website, [www.oshb.org](http://www.oshb.org). The OSHB authority reserves the right to accept or reject any offer without assigning any reason thereof.

  
**Secretary**  
**Odisha State Housing Board**

**Annexure- II**

**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

1. The vehicle must be in road worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The hired vehicle can not be used for any private/commercial purpose beyond office hours or during holidays.
5. A sum of Rs.5000/- (Rupees Five thousand) only shall be deposited by the intending bidder in shape of Account Payee Demand Draft drawn in favour of 'Orissa Housing Board Fund' payable at Bhubaneswar and submitted along with tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge should be quoted separately in general bid information for hiring (excluding fuel and lubricants).
7. The vehicle must achieve a minimum fuel efficiency of 12 Kms per litre.
8. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender.
9. Sealed Quotation/Tender can be dropped in the "DROP BOX" kept in the office room of Asst. Administrative Officer (Vehicle) on the 3<sup>rd</sup>. floor of OSHB Head Office, Bhubaneswar or sent by registered/speed post to FA & CAO, Odisha State Housing Board, Sachivalaya Marg, Bhubaneswar-751001 with required document and EMD within 05.12.2022, 03.00 pm. Quotation/Tender received without appropriate EMD and other documents or received after the date & time stipulated for the purpose, shall be summarily rejected.
10. The Quotation/Tender will be opened in the Conference Hall (3<sup>rd</sup> Floor) of OSHB, Bhubaneswar in presence of the Quotationers/Tenderers or their authorized representatives on dtd. 05.12.2022 at 04.30 PM.
11. The Quotation/ Tender call Notice, general terms & conditions and bid information for Hiring of Vehicles will be available with AAO (Vehicle) on payment of Rs.100/- (Rupees One hundred) only or can be downloaded from official website of OSHB, [www.oshb.org](http://www.oshb.org) from Dt.25.11.2022, 11.00 am to Dt.05.12.2022, 03.00 pm. In case the application form is downloaded from OSHB website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees One hundred) only drawn in favour of 'Orissa Housing Board Fund' payable at Bhubaneswar towards cost of application along with the tender/quotation.
12. The Envelope containing the offer must be super-scribed as "Offer for Hire of Vehicle on monthly rent basis".
13. The present requirement of vehicle is specified above, but more vehicles shall be empanelled for future requirement, if required.

  
**Secretary**  
**Odisha State Housing Board**

**GENERAL INFORMATION FOR HIRING OF VEHICLE**

1. Registration No. of Vehicle :
2. Type of Vehicle ( AC/ BS compliance) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete Address of the owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name & Address of the Driver (permanent & Present) with Contact Number :
11. D.L. No. & Validity of the D.L. of the Driver :
12. Proposed Hire Charge of the Vehicle excluding Fuel Cost :
13. Rate of fuel consumption / Mileage per litre :
14. Contact Number of the Service Provider (Tenderer/ Quotationer)  
Mobile- \_\_\_\_\_ , Landline- \_\_\_\_\_

**Declaration :**

Certified that the information submitted above is true to the best of my knowledge & belief.

**Seal & Signature of the  
Quotationer/ Tenderer**